



# City of Rocky River BUILDING DEPARTMENT

21012 Hilliard Boulevard  
Rocky River, OH 44116  
Phone (440) 356-2139

<b>Sign Permit Application</b>		Submission Date: 11/10/25	
		Design Board Review Date:	
Address of Sign Location: 20033 DETROIT ROAD ROCKY RIVER OH 44116			
Business Name: TONE HOUSE COFFEE			
Property Owner Full Address: KELLY MARTIN 1615 BLAND RD. 20006 DETROIT RD. #400			
Sign Erector Full Address:			
Applicant's E-mail Address: TONEHOUSECOFFEE@GMAIL.COM			
Registered Contractor in Rocky River <input checked="" type="checkbox"/> yes <input type="checkbox"/> no			
<b>Sign Type:</b>		Sq. Ft Each Sign	
	Wall <input type="checkbox"/>	Sq. ft:	TOTAL SQ. FT. ALL SIGNS:
	Projection <input type="checkbox"/>	Sq. ft:	Ground Sign Height:
	Ground <input type="checkbox"/>	Sq. ft:	Bldg. Front Setback
			Bldg. Side Setback:
	Electronic <input type="checkbox"/>	Sq. ft:	Sign Cost:
	Pylon Panel <input checked="" type="checkbox"/>	Sq. ft: 3.19	
Window Sign <input type="checkbox"/>	Sq. ft:	Variance Req'd <input type="checkbox"/> yes <input checked="" type="checkbox"/> no	
Method of Sign Illumination: N/A			
<p>In addition to this application, please submit three (3) or ten (10) sets of sign specs. made to scale. For clarification on how many sets are required, contact Dylan Minek, Planning and Community Development Administrator. Specs must show the design and layout proposed, including the total sq. ft. of the sign, the size, dimensions, character, color of the letters and the background, lines and symbols; the method of illumination, if any; details and specifications for construction, erection and attachment, as well as a site plan for monument signs showing the exact location of the sign on the property, including the dimensions from property lines. Also, a photograph of the sign's proposed location with the sign superimposed on the photograph shall be submitted for all sign applications. Ground Signs must be accompanied by a Landscaping Plan (including year-round greenery). All structural materials and methods of construction must be detailed in drawings and sufficient for the purpose intended, as approved by the Building Commissioner. PLEASE ALSO EMAIL SUBMISSION TO: <a href="mailto:dminek@rockyriverohio.gov">dminek@rockyriverohio.gov</a></p>			
As owner of this sign, I am familiar with the proposed project and agree to conform to all applicable laws of the City of Rocky River.			
Signature of Business Owner: <i>[Signature]</i>			
Signature of Sign Erector:			
Signature of Building Owner:			

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For office use only:

Sign Area: _____	Signable Area: _____	Coverage: _____
Approval Date	SIGN PERMIT FEE:	PERMIT #