



City of Rocky River
BUILDING
DEPARTMENT

21012 Hilliard Boulevard
Rocky River, OH 44116
Phone (440) 356-2139

DESIGN AND CONSTRUCTION BOARD OF REVIEW APPLICATION.

The Design and Construction Board of Review meets on the first and third Mondays of each month at 5:00 P.M. in Council Chambers of City Hall. In case of a holiday is on a Monday meeting day, the regular meeting will be held on the following Tuesday evening. If a meeting has been canceled because of "no agenda," the next meeting will be held at the regularly scheduled time.

ALL FIELDS ARE REQUIRED TO BE FILLED IN. Incomplete applications will delay permit processing.

DATE OF APPLICATION: 12/18/2025

PROPERTY IDENTIFICATION

BUSINESS NAME OR PROPERTY OWNER'S NAME: ROUNDSTONE REAL ESTATE, LLC

STREET ADDRESS: 19621 Lake Rd., Rocky River, OH 44116

PHONE NUMBER: (216) 577 - 8248 E-MAIL ADDRESS: mark@newbrookpartners.com

TYPE OF WORK 2-Story Wood Frame New Construction, member-ship gym on Level 1, apt. units on Level 2

SIZE OF WORK ~ 9,000 SF Footprint, ~18,000 SF total, 30' height

VARIANCE NEEDED: ☒ YES ☐ NO

- It is the responsibility of the property owner/contractor to verify the location of the structure and the property lines. The City of Rocky River is not responsible for determining property lines.
- Email a digital copy of the required documents (next page) to dminek@rockyriverohio.gov.
- Submit the application and three (3) copies of the required documents (next page) to Dylan Minek at City Hall by 4:30 PM on the Wednesday proceeding the meeting.

This application is NOT a Building Permit for the type of working being proposed. This application is for the Design and Construction Board of Review's use only. **ALL APPLICANTS MUST FILL OUT A BUILDING DEPARTMENT APPLICATION FOLLOWING APPROVAL FROM THE BOARD.**