

ORDINANCE NO. 10-21 FIRST READING: 2.8.21

SECOND READING: 2.22.21

THIRD READING: 3.15.21

BY: THOMAS J. HUNT

AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH GDOT DESIGN LLC FOR FURNITURE, FIXTURES AND EQUIPMENT FOR THE POLICE STATION FOR THE CITY OF ROCKY RIVER IN AN AMOUNT NOT TO EXCEED \$209,999.97 AS FURTHER DESCRIBED IN EXHIBIT "A"

WHEREAS: the Director of Public Safety-Service of the City of Rocky advertised for bids for Furniture, Fixtures and Equipment for the Police Station; and

WHEREAS: Five (5) bids were received on January 15, 2021 as set forth in the attached Exhibit "A", copies of which are on file in the office of the Director of Public Safety-Service; and

WHEREAS: the consulting engineering firm Bowen & Associates, recommends that the lowest and best bid from GDot Design LLC be accepted at a cost not to exceed Two Hundred Nine Thousand Nine Hundred Ninety Nine Dollars and 97/100 (\$209,999.97); and

WHEREAS: based on the recommendation of Bowen & Associates, the Director of Public Safety-Service has determined it to be in the best interest of the City of Rocky River to select the lowest and best bid from GDot Design LLC as further described in Exhibit "A".

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROCKY RIVER, COUNTY OF CUYAHOGA, STATE OF OHIO:

SECTION 1. That the Mayor of the City of Rocky River is hereby authorized to enter into agreement with GDot Design LLC, 2017 East 9th Street, Suite 200, Cleveland, OH 44115 in an amount not to exceed Two Hundred Nine Thousand Nine Hundred Ninety Nine Dollars and 97/100 (\$209,999.97) as further described in Exhibit "A".

SECTION 2. That funds for the payment of said furniture, fixtures and equipment shall be paid from the Donations and Bequests Fund.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of public peace, health and safety, and for the further reason that it is necessary to furnish the new Police Station and provided it receives the affirmative vote of two-thirds (2/3) of all members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: March 15th, 2021

James W. Moran
JAMES W. MORAN
President of Council

PRESENTED
TO MAYOR: March 15th, 2021 APPROVED, March 15th, 2021

ATTEST:

Susan G. Pease
SUSAN G. PEASE
Clerk of Council

Pamela E. Bobst
PAMELA E. BOBST
Mayor

It is hereby certified that the amount required for the execution of this Ordinance has been lawfully appropriated or authorized or directed for such purpose and is in the treasury or in the process of collection to the credit of the fund described herein free from any obligation or certification now outstanding.

Michael Thomas
MICHAEL THOMAS, CPA
Director of Finance

I, the undersigned clerk of council of the city of Rocky River, State of Ohio, do hereby certify that publication of the foregoing ordinance was duly made by posting a true copy thereof in the lobby of the Rocky River City Hall, in accordance with the charter of Rocky River, commencing on the 15th day of March, 2021.

Susan G. Pease
Clerk of Council of the City of Rocky River, Ohio

City of Rocky River } ss
County of Cuyahoga }

THE UNDERSIGNED CLERK OF THE COUNCIL OF THE CITY OF
ROCKY RIVER, OHIO DOES HEREBY CERTIFY THAT THE
FOREGOING IS A TRUE AND CORRECT COPY OF ORDINANCE
NO. 10-21, ADOPTED BY THE COUNCIL OF SAID CITY
ON THE 15th DAY OF March, 2021, THAT THE
PUBLICATION OF SUCH ORDINANCE HAS BEEN MADE AND
CERTIFIED OF RECORD ACCORDING TO LAW, THAT NO
PROCEEDINGS LOOKING TO A REFERENDUM UPON SUCH
ORDINANCE HAVE BEEN TAKEN, THAT SUCH ORDINANCE AND
THE CERTIFICATE OF PUBLICATION THEREOF, ARE OF RECORD
IN ORDINANCE RECORD NO. 10-21

IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED
MY NAME AND AFFIXED MY OFFICIAL SEAL THIS 15th DAY OF
March, 2021.

Anson H. Pelaez
CLERK OF COUNCIL OF THE CITY OF ROCKY RIVER, OHIO



RLB#13007.00
NEW POLICE STATION
CITY OF ROCKY RIVER
21012 HILLIARD BLVD.
ROCKY RIVER, OHIO 44116

CONTACT:
RICHARD SNYDER
DIRECTOR OF SAFETY SERVICES
CITY OF ROCKY RIVER
21012 HILLARD BLVD. ROCKY RIVER, OHIO 44116

January 27, 2021

RE: New Rocky River Police Station
Recommendation of Prime Contractor for Bid Package #9 – Furnishings, Fixtures & Equipment

Dear Director Snyder,

Please consider this correspondence as our formal recommendation to award the Prime Contract for Bid Package #9 – Furnishings, Fixtures & Equipment (FF&E) to **GDot Design LLC** for the New Rocky River Police Station project.

The total contract amount is composed of the following:

Base Bid Package #9 – FF&E	\$	199,999.97
Contingency	\$	10,000.00
Total Contract Value	\$	209,999.97

Our recommendation is based on the following:

1. Five (5) bids were received on Friday, January 15, 2021, for Bid Package #9 – FF&E. Of the bids received, GDot Design LLC submitted the lowest Base Bid amount. The next lowest bidder's proposed Base Bid amount exceeded GDot Design LLC's bid by \$1,331.65.
2. GDot Design LLC's bid submission included all required documents.
3. GDot Design LLC's Base Bid amount is below the published estimate (\$255,000.00) for Bid Package #9 – FF&E.
4. On Wednesday, January 27, 2021, Bowen + Associates completed a scope review with representatives from GDot Design LLC. Bowen's representatives included Robyn Wolf, AIA (Project Architect), Thomas Sutton (Site Project Manager), and Kyle Hulewat, AIA (Director of Design). GDot Design LLC representatives included Sean Regan (Managing Director) and Donna Cilensek (Project Manager).
5. During the scope review, GDot Design LLC demonstrated a clear understanding of the requirements of this project. They verbally acknowledged that they received the full set of bid documents (plans, specs, and addenda), including the proposed construction schedule, and took no exceptions. Documentation of the scope review questions and responses are attached.

RICHARD L. BOWEN + ASSOCIATES | ARCHITECTURE • ENGINEERING • CONSTRUCTION
2019 CENTER ST, SUITE 500, CLEVELAND, OH 44113 | 216.491.9300 | RLB.A.COM

6. Susan Gork, Project Administrator for Bowen, reached out to the references provided and spoke with representatives of the following:

- Warrensville Heights City Hall & Police Station Project
- Great Lakes Cheese Headquarters Project
- South Euclid-Lyndhurst School District Project

During Ms. Gork's discussion, representatives from the above references indicated that GDot Design LLC provided quality work and completed the projects and within their respective schedules and budgets. Documentation of the discussions with each reference are attached.

If you should have any questions regarding the enclosed information, please don't hesitate to call.

Sincerely,

RICHARD L. BOWEN + ASSOCIATES INC.



Kenneth J. Emiling, RA, NCARB
Director of Public Architecture

cc: Mayor Bobst
Chief Lichman

A. Renzi, R. Wolf, S. Gork, T. Sutton, K. Hulewat – Bowen

Bowen⁺

Project: New Police Station
City of Rocky River
21012 Hilliard Blvd.
Rocky River, Ohio 44116

Job No.: 13007.00

Date: January 27, 2021

Re: Scope Review for Bid Package #9 – FF&E: GDot Design, LLC

Participants: Sean Regan, Donna Cilensek – GDot Design, LLC
Robyn Wolf, Kyle Hulewat, Tom Sutton – Bowen + Associates

The following questions were reviewed with GDot Design, LLC. (apparent low bidder) for the FF&E contract:

1. Have you bid all the contract documents (drawings and specifications) for the FF&E contract?
Response: Yes.
2. Do you have any questions or concerns on anything in the drawings or any of your scopes?
Response: No, GDot is familiar with municipal work.
3. Have you completed projects of similar size and scope?
Response: Yes, they most recently provided the FF&E for the Warrensville Heights City Hall and Police Station.
4. Have you worked on multi-prime projects in the past?
Response: Yes, they are prepared to coordinate as needed with multiple prime contractors.
5. Have you included coordination with other prime trades? Have you worked with any of the contractors that are low bidders for the other scopes of work?
Response: Yes.
6. Do you intend on having a full-time Superintendent / Supervisor on site throughout all scopes your contracted?
Response: Yes, their Lead Installer will be on the job site throughout installation.
7. Will you have a Project Manager available for weekly site meetings?
Response: Yes, their Project Manager will be available for regular meetings and will plan to attend as soon as the contract is approved.
8. Will you have an office trailer?
Response: No.

9. Is there anything that appears to be an obstacle to meeting the schedule outlined in the bid documents?
Response: *No, completion of installation by the substantial completion date is not a concern. Once the contract is approved, a detailed schedule will be coordinated based on completed building areas. Most of the FF&E is anticipated to be a 6-8 week lead time once submittals are approved and the installation time is anticipated to be 2-3 weeks. The high density storage will be longer lead time but is still anticipated to be achievable in the time allotted.*
10. Is there anything in your bid that was an open question and requires more detail before finalizing installation?
Response: *No.*
11. Is stair transfer included in the bid amount?
Response: *Yes.*
12. How will you handle waste removal and disposal?
Response: *Waste and debris will be removed from site daily via the same truck which delivered the FF&E items.*
13. How do you anticipate handling staging?
Response: *For the 2nd floor, GDot anticipates using the Roll Call Room or Copy area for staging as needed. If all finishes are installed in the area by the time of installation, the installers will transfer the items from the truck directly to the final spaces.*
14. Will you require on-site storage?
Response: *No.*
15. Are you a union or open shop?
Response: *Open shop, but the installation costs include the Prevailing Wage rates.*
16. The site working hours are 7:00AM – 3:30PM. Do you have any issue with these?
Response: *No.*
17. Are there any items you need to field measure?
Response: *Yes, once the contract is approved, GDot would like to field measure/verify conditions in all areas with FF&E installation.*
18. Table T9: Will the proposed substitution be able to accommodate the four file cabinets below as specified?
Response: *Yes.*
19. Will all file cabinets be lockable?
Response: *Yes, they will be keyed per suite or office.*

20. Will you test all operable components or systems prior to turn over (i.e. adjustable height desks, high density storage units, etc.)?

Response: *Yes, GDOT will test operable components and will demonstrate operation for owner.*

21. If any components arrive from the factory damaged, will you replace them? What is the normal turn around time for this?

Response: *Yes, GDOT will maintain an internal punchlist during installation. Replacement parts from the factory typically take 1-2 weeks and GDOT will install within a few days following receipt of the replacement part.*

22. Are there any current delays anticipated due to COVID?

Response: *None are anticipated. Early in the pandemic there were delays; however, the majority of furniture manufacturers are back up to full production and manufacturing and delivery times are back to normal.*

23. If selected, can you quickly provide a sample of Task Chair C2 for owner review?

Response: *Yes, this chair is in GDOT's showroom.*

24. Who will install the high density storage system?

Response: *Patterson Pope will manufacture and install the high density systems, and they did include Prevailing Wage rates in their installation costs.*

25. Is training for the high density storage system included?

Response: *Yes, it is included*

Rocky River New Police Station
BP#9 FF&E References – GDOT Design, LLC

Project: Warrensville Heights City Hall & Police Station Project
Company: GDOT Design, LLC
Contact: Kelli Wilson – Chief of Staff

Questions:

- Confirm the general data for project:
 - Date of completion
A: Mid-August 2021 Municipal Center/Police Department November 2020
 - Contract amount \$365,000
- What did the project involve – loose furnishings, workstations, specialty furnishings (i.e high density furnishings), site furnishings, other?
A: The project involved various specialty furnishings with a new municipal jail along with state approved furniture. Men & women's locker room with full shower facilities. Council chambers, council caucus, training room, receptionist desk, lobby area, state of the art kitchen with four ovens, four microwaves, two sub-zero refrigerators. Many conference rooms and executive conference room. The building department has a plan room along with an examiner room. The following departments moved to the municipal center, Mayors office, council, police department, finance, human resources communications, building, economic development and IT. GDOT met with all employees to get a better understanding to determine furniture, workstations for the various departments.
- Did they complete the installation on time?
A: Yes for the most part, there were various changes in addition to a global pandemic. We started meeting in September 2019 and the municipal center was completed August 2020 and the police department November 2020.
- Were there any requests for additional services that were significant?
A: The most significant services that were done was the police department. We had to have everything state approved.
- What was their overall experience with the company regarding installers, quality of products, etc.?
A: The experience was great dealing with the installers and the quality of products are very good.
- How have the furnishings held up to daily use?
A: Too soon to tell. We moved mid-August 2020 and the police department moved November 2020. Keep in mind Covid-19 is at an all-time high, therefore we have not been able to utilize all the spaces and area. The building has been closed for in person meetings.

- Did they do the work in house or utilized other sub-contractors.
A: The majority of the work was done in house, but yes sub-contractors were utilized.

Project: Great Lakes Cheese HQ Project
Company: Headquarters Remodel Project
Contact: Lexie McCallister – Project Administrator

Questions:

- Confirm the general data for project:
 - Date of completion **2/2021**
 - Contract amount **\$500,000.00**
- What did the project involve – loose furnishings, workstations, specialty furnishings (i.e high density furnishings), site furnishings, other?
A: Used 4 years prior to remodel offices, then asked them to remodel the HQ office.
- Did they complete the installation on time?
A: Yes
- Were there any requests for additional services that were significant?
A: No
- What was their overall experience with the company regarding installers, quality of products, etc.?
A: Excellent, this is why we used again.
- How have the furnishings held up to daily use?
A: Great! Took some of the furniture from the 1st remodel and moved into the HQ office.
- Did they do the work in house or utilized other sub-contractors.
A: Yes, and did a great job.

Project: South Euclid – Lyndhurst School District
Company: Lyndhurst School District
Contact: Then Design Architecture – Nicole Monaco – Interior Designer

Questions:

- Confirm the general data for project:
 - Date of completion: **January 2021**
 - Contract amount: **\$250,000.00**
- What did the project involve – loose furnishings, workstations, specialty furnishings (i.e high density furnishings), site furnishings, other?
A: Project scope included loose furnishing, office furnishings and specialty equipment ie: athletic training equipment, retail shelving and metal tables.
- Did they complete the installation on time?
A: Original completion date was Oct. 2020. Products ended up having longer lead times due to COVID causing factory shutdowns. Communication in the beginning was challenging but once we scheduled meetings for every Monday, communication issues were resolved. There were also delays on the construction end that postponed completion. They were very quick to find solutions and found temporary furniture for client to use in the meantime for teachers who were present in person for trainings.
- Were there any requests for additional services that were significant?
A: There were not.
- What was their overall experience with the company regarding installers, quality of products, etc.?
A: The install was seamless. Their lead installer walked through and did his own furniture punch list and immediately worked to solve these issues. They scheduled a time to come on site and meet with maintenance staff to educate them on how to use some of the mechanical tables. They also presented client with a USB that contained cleaning instructions for every piece. We meet via phone call every Monday for furniture delivery and install updates.
- How have the furnishings held up to daily use?
A: Project has not received much use yet, however the product lines we specified are known to hold up.
- Did they do the work in house or utilized other sub-contractors.
A: As far as I know, they work in house.

ROCKY RIVER POLICE STATION - BID OPENING (JANUARY 15, 2021)

[illegible]

Questions to Robyn at Bowen
Ann Lang, Alyssa Dzurec, RCF
Jim Bracken, American Interiors
Lisa Wolf, e4B
Claudia, APG
Beverly, Gdot Design

Scope review w/ apparent low bidder

0 Records found *Criteria:* Name Search: GDot Design LLC Entity Search: - Month: - Year: - Status: Unresolved

Name	Government Entity	Amount	Date Certified	Resolved
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There are no items to display

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