

AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH QUALITY CONTROL INSPECTION, INC., FOR THE CENTER RIDGE ROAD RESURFACING PROJECT CONSTRUCTION ADMINISTRATION SERVICES IN AN AMOUNT NOT TO EXCEED \$122,687.36, AS FURTHER DESCRIBED IN EXHIBIT "A"

**WHEREAS:** Article VII, Section 4 of the Charter of the City of Rocky River provides for the acquisition of personal services such as unique engineering services; and

**WHEREAS:** the City of Rocky River issued a Request for Proposals for the Center Ridge Road Resurfacing Project Construction Administration Services, and three (3) responses were received on March 10, 2023, copies of which are on file in the office of the Director of Public Safety Service; and

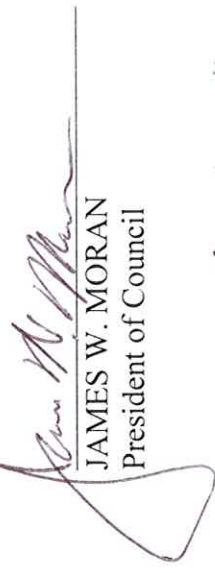
**WHEREAS:** the proposals were reviewed and evaluated by the Director of Public Safety Service and City Engineer and it was determined to be in the best interest of the City of Rocky River to accept the proposal from Quality Control Inspection, Inc., in an amount not to exceed One Hundred Twenty Two Thousand Six Hundred Eighty Seven Dollars and 36/100 (\$122,687.36), as further explained in Exhibit "A".

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROCKY RIVER, COUNTY CUYAHOGA, STATE OF OHIO:**

**SECTION 1.** That the Mayor is hereby authorized to enter into an agreement with Quality Control Inspection, Inc., 9500 Midwest Avenue, Garfield Heights, OH 44125, for the Center Ridge Road Resurfacing Project Construction Administration Services in an amount not to exceed One Hundred Twenty Two Thousand Six Hundred Eighty Seven Dollars and 36/100 (\$122,687.36), as further explained in Exhibit "A".

**SECTION 2.** That funds for said construction administration services shall be paid from the Capital Improvement Fund-Engineering Services account.

**SECTION 3.** That this Ordinance is hereby declared to be an emergency measure, necessary for the immediate preservation of public peace, health and safety, and for the further reason that the professional services are required to manage all facets of this project and provided it receives the affirmative vote of two-thirds (2/3) of all members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

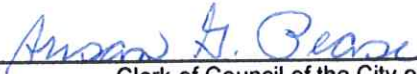
PASSED: April 24<sup>th</sup>, 2023  
  
JAMES W. MORAN  
President of Council

APPROVED: April 24<sup>th</sup>, 2023  
  
PAMELA E. BOBST  
Mayor

PRESENTED BY: Mayor  
TESTED BY: Susan G. Pease  
SUSAN G. PEASE  
Clerk of Council

  
MICHAEL THOMAS, CPA  
Director of Finance

I, the undersigned Clerk of Council of the City of Rocky River, State of Ohio, do hereby certify that publication of the foregoing ordinance was duly made by posting a true copy thereof in the lobby of the Rocky River City Hall, in accordance with the charter of Rocky River, commencing on the 24<sup>th</sup> day of April, 2023.

  
Clerk of Council of the City of Rocky River, Ohio

This is hereby certified that the amount required for the execution of this Ordinance has been lawfully appropriated or authorized or directed for such purpose and is in the treasury or in the process of collection to the credit of the fund described herein free from any obligation or certification now outstanding.

City of Rocky River } ss  
County of Cuyahoga }

THE UNDERSIGNED CLERK OF THE COUNCIL OF THE CITY OF  
ROCKY RIVER, OHIO DOES HEREBY CERTIFY THAT THE  
FOREGOING IS A TRUE AND CORRECT COPY OF ORDINANCE  
NO. 31-23 ADOPTED BY THE COUNCIL OF SAID CITY  
ON THE 27<sup>th</sup> DAY OF April, 2023 THAT THE  
PUBLICATION OF SUCH ORDINANCE HAS BEEN MADE AND  
CERTIFIED OF RECORD ACCORDING TO LAW, THAT NO  
PROCEEDINGS LOOKING TO A REFERENDUM UPON SUCH  
ORDINANCE HAVE BEEN TAKEN; THAT SUCH ORDINANCE AND  
THE CERTIFICATE OF PUBLICATION THEREOF, ARE OF RECORD  
IN ORDINANCE RECORD NO. 31-23

IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED  
MY NAME AND AFFIXED MY OFFICIAL SEAL THIS 24<sup>th</sup> DAY OF  
April, 2023.

Amanda A. Piper  
CLERK OF COUNCIL OF THE CITY OF ROCKY RIVER, OHIO

**Quality Control Inspection, Inc.**

9500 Midwest Avenue, Garfield Heights, Ohio 44125  
Telephone 440 359-1900 Fax 440 359-1935

*Engineering Support Services. Quality on the job.*



March 27, 2023

Mr. Rich Snyder  
City of Rocky River - Director of Public Safety Service  
21012 Hilliard Blvd.  
Rocky River, Ohio 44116

Re: Fee Proposal for LPA Contract Administration, Inspection and LPA Confirmation Testing  
Services of CUY-US 020-6.04, PID 115183 Project.

Dear Mr. Snyder:

Per your letter of March 20, 2023, requesting a fee proposal for LPA Contract Administration, Inspection and LPA confirmation material testing of the CUY-US 020-6.04, PID 115183 Project, we are pleased to provide you, our proposal. The services and associated costs presented herein are in strict adherence to the Ohio Department of Transportation (ODOT), Locally Administered Transportation Projects "Manual of Procedures."

**General Information:**

QCI has considered the following information in preparing our cost proposal to the City of Rocky River:

1. The Letter of Interest request for Construction Management Services posted by the City of Rocky River on the ODOT local Programmatic Website on 02/20/2023. And QCI's Letter of Interest provided in response to the request the City of Rocky River on 03/10/2023.
2. The City of Rocky River CUY-US 020-6.04, PID 115183 Project Plan Set pages 1 through 21 prepared by Mackay Engineering & Surveying Company of 7017 Pearl Road, Cleveland, Ohio 44130, Stamped by Michael Mackay, PE in the State of Ohio 55592 stamped by Michael Mackay, PE-55592 and dated 10/26/2020.
3. QCI's Fee Estimate Work Sheet dated March 24, 2023 (Attachment A).

**Schedule and Scope of Services:**

QCI's fee proposal assumes the following anticipated phases and dates of service:

- A. Pre-Construction Phase: Commencing ahead of the project start date. From May 15, 2023, to June 11, 2023 for 28 calendar days just prior to the Contractor starting construction. This phase includes hours for the pre-construction conference with ODOT, Preconstruction Meeting with the Contractor, and Submittal Reviews.
- B. Construction Phase: Commencing on or about June 12, 2023, and reaching Final Completion on or about October 10, 2023 for a total of 120 calendar days. Includes LPA Contract Administration, Inspection Services, and confirmation Materials Testing.

Cleveland - Columbus - Philadelphia



Mr. Rich Snyder  
City of Rocky River  
March 27, 2023

*Engineering Support Services. Quality on the job.*

- C. Post Construction Phase: Commencing on October 12, 2023, and ending on November 8, 2023 for a total of 29 calendar days. Includes project close out services including preparation and attendance at final audit.

The project has a total construction duration of 17 weeks.

QCI's proposal includes \$7,400.00 for the use of Intertek PSI USA of 5555 Canal Road, Cleveland, Ohio 44125, who is an ODOT Prequalified and AASHTO accredited testing laboratory, for any verification materials testing required. Materials testing services will comply with LPA contract administration requirements. QCI is not responsible for any testing identified as the Contractor's responsibility within the Contract Documents.

Fee:

The attached Fee Proposal provides QCI's costs, as proposed for construction project engineering services and has been prepared in a format previously accepted by ODOT for LPA Federal Local-Let Projects. The verification testing services utilized are scheduled, monitored, and managed by QCI.

QCI's total for services as described above is \$122,687.36. The hours used to establish the above costs are summarized in the attached Project Hours Spreadsheet (Attachment A)

The City has indicated that payment for the LPA Contract Administration, Inspection and Testing Services will be with the use of federal funds. QCI will provide ODOT IPS invoices for approval by the City of Rocky River. The city, or ODOT if the City chooses the direct payment method, will remit payments to Quality Control Inspection, Inc. of 9500 Midwest Avenue, Garfield Heights, Ohio 44125.

QCI's estimate of probable cost is based on the aforementioned information as contained within this proposal. QCI developed this proposal without the approved contractor's schedule. Once the contractor's schedule has been reviewed and approved, this proposal may require adjustments to correlate our services to the actual hours and schedule of the contractor. Any substantial changes in scope of services, tasks, duration, hours, unknown conditions, project staffing, delays, or extension outside of our control, may require an adjustment to our fee.



Mr. Rich Snyder  
City of Rocky River  
March 27, 2023

*Engineering Support Services. Quality on the job.*

**Rates:**

QCI's rates and services are as follows:

- a. **Project Manager/Construction Project Engineer** - \$109.71 per hour worked.
- b. **Project Inspector** – \$88.89 per hour, per person. Work authorized by the City which exceeds a total of 40 hours per week, will be regarded as an extra for which compensation will be in the sum of \$128.39 per hour, per person for each extra hour worked.
- c. **Traffic & Electrical Inspector** – \$81.47 per hour, per person. Work authorized by the City which exceeds a total of 40 hours per week, will be regarded as an extra for which compensation will be in the sum of \$118.01 per hour, per person for each extra hour worked.
- d. **EEO/Prevailing Wage/Document Controls (DC)** - \$57.39 per hour worked.
- e. **Communications** - \$90.27 per hour worked
- f. **OWNER** shall contact QCI one (1) hour prior to the start of any scheduled work to terminate any scheduled daily inspections. QCI shall forgo compensation for properly terminating scheduled daily inspection services. QCI shall be compensated for TWO (2) hours per person, for all scheduled inspection terminated before a two (2) hour working period, compensated for FOUR (4) hours per person for all scheduled inspection which exceeds two (2) hours, but has not exceeded a four (4) hour working period, and compensated for EIGHT (8) hours per person for all scheduled inspection exceeding four (4) hours and not exceeding an eight (8) hour working period.
- g. Reimbursable expenses: mean the actual expenses incurred directly or indirectly, plus 10%, in connection with the project including: expendable materials, transportation and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; telephone calls, reproduction of reports, drawings and specifications and similar project related items. Reimbursable expenses will require prior approval by the City of Rocky River.

If the above proposal is acceptable to the City of Rocky River, upon your recommendation for approval to ODOT, they should provide the agreement between QCI and the City of Rocky River.

Should you have any questions, concerns or require any additional information, please do not hesitate to contact me at 440-359-1900.

Sincerely,

Rick Capone  
President

REC/gc

Enclosures

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City of Rocky River, Ohio  
ODOT LPA Construction Management for the CUY-US 020-6.04 (PID 115183) Project  
ATTACHMENT A

| Phase by | Week | Months                                                                                                                              | Description                                            | Category | WK | HR | Total Hrs | Est ODOT Rates | Sub-Total    | Total    | Notes |
|----------|------|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|----------|----|----|-----------|----------------|--------------|----------|-------|
| 4        | 1    | 0 Pre-Construction Phase -May 15, '23 to June 11, '23 (28 cal days)                                                                 | Project Inspector                                      | PM/CPE   | 4  | 2  | 8         | 88.89          | 711.12       |          |       |
|          |      |                                                                                                                                     | EEO/Prevailing Wage/Doc Clerk                          | PM/CPE   | 4  | 0  | 0         | 57.39          | 0.00         |          |       |
|          |      |                                                                                                                                     |                                                        | PM/CPE   | 4  | 16 | 64        | 109.71         | 1,755.36     |          |       |
|          |      |                                                                                                                                     | Communications                                         | PM/CPE   | 4  | 2  | 8         | 90.27          | 722.16       | 3,198.64 |       |
| 17       | 4    | Construction Phase - Jun. 12 '23 to Oct 10, '23 (120 cal days)<br>126 Work Days or 25 weeks of work deducting weekends and holidays | Project Inspector                                      | PM/CPE   | 17 | 40 | 680       | 88.89          | 60,445.20    |          |       |
|          |      |                                                                                                                                     | Project Inspector CT                                   | PM/CPE   | 17 | 4  | 68        | 128.59         | 8,744.12     |          |       |
|          |      |                                                                                                                                     | Traffic and Signification Inspector                    | PM/CPE   | 1  | 40 | 40        | 81.47          | 3,258.80     |          |       |
|          |      |                                                                                                                                     | EEO/Prevailing Wage/Doc Clerk                          | PM/CPE   | 17 | 4  | 68        | 57.39          | 3,902.52     |          |       |
| 25       | 6    | 1 4 Post - Construction Phase - Oct 11, '23 to Nov 8, '23 (29 cal days)                                                             | Communications                                         | PM/CPE   | 17 | 4  | 68        | 90.27          | 6,138.56     |          |       |
|          |      |                                                                                                                                     | EEO/Prevailing Wage/Doc Clerk                          | PM/CPE   | 17 | 4  | 68        | 57.39          | 3,902.52     |          |       |
|          |      |                                                                                                                                     | Project Inspector                                      | PM/CPE   | 4  | 4  | 16        | 88.89          | 1,422.24     |          |       |
|          |      |                                                                                                                                     | EEO/Prevailing Wage/Doc Clerk                          | PM/CPE   | 4  | 4  | 16        | 57.39          | 918.24       | 6,728.98 |       |
| 25       | 6    | = Sub-Total =                                                                                                                       | Reimbursable, Supplies, Marking Paint, Paper, Expenses |          |    |    |           |                | 500.00       |          |       |
|          |      |                                                                                                                                     | PSI Vehicles and Testing Consumables, including labor  |          |    |    |           |                | 7,400.00     |          |       |
|          |      |                                                                                                                                     | = Total =                                              |          |    |    |           |                | \$122,687.36 |          |       |
|          |      |                                                                                                                                     |                                                        |          |    |    |           |                | 114,787.36   |          |       |

| GCT's Hours and Estimated Rates for Construction Engineering & Inspection |  |      |          |            |       |              |
|---------------------------------------------------------------------------|--|------|----------|------------|-------|--------------|
| Project Inspector                                                         |  | 704  | Hours    | \$88.89    | Total | \$62,578.56  |
| Project Inspector (CT)                                                    |  | 68   |          | \$128.59   |       | \$8,744.12   |
| Traffic and Signalization Inspector                                       |  | 40   |          | \$81.47    |       | \$3,258.80   |
| EEO/Prevailing Wage/CT/Doc Clerk                                          |  | 84   |          | \$57.39    |       | \$4,830.76   |
| Communications                                                            |  | 76   |          | \$90.27    |       | \$6,860.52   |
| Project Manager/CT                                                        |  | 760  |          | \$109.71   |       | \$28,524.60  |
| GCT Estimated Hours Sub-Total =                                           |  |      |          |            |       | \$114,787.36 |
| Resource/Task                                                             |  | Unit | Rate     | Total      |       |              |
| Vehicles & Testing Consumables                                            |  | 1    | 7,400.00 | \$7,400.00 |       |              |
| GCT Estimated Total =                                                     |  |      |          | \$7,400.00 |       |              |
| Resource/Task                                                             |  | Unit | Rate     | Total      |       |              |
| Reimbursable                                                              |  | 1    | 500.00   | \$500.00   |       |              |
| GCT Estimated Total =                                                     |  |      |          | \$500.00   |       |              |
| Not to Exceed Fee                                                         |  |      |          |            |       | \$122,687.36 |

Free Proposal Prepared By:  
Quality Control Inspection, Inc  
9500 Midwest Avenue  
Garfield Heights, Ohio 44125  
Mark Pace  
3/24/2023